

## HOW TO COMPILE A BOOK OF EVIDENCE FOR NYS/NATIONAL FLOWER SHOW AWARDS

### *General Information:*

- Go to fgcny.com. Click on the “Awards Information” tab. Click on “Awards Manual”. Flower Show Awards are listed on pages 11-16. When looking for which award to apply for, please note that there are flower show **and** show **schedule** citations.
- Books of evidence may have a maximum of 20 pages [10 sheets]; title page and table of contents. They may also be submitted on a DVD or CD. Check the rules in the Awards Manual for other requirements.

### *Flower Show Schedule Citations:*

If you are entering your flower show **schedule** you would use Award #19 – Show Schedule Citations. Under that category, you need to pick which sub-categories best match your show. For example, Award #19(A)(a)(i)(ii) – which would be Show Schedule Citations (Flower Show Schedule Citations)(Standard Flower Show)(A Club)(Medium Club 30-99 members).

Usual categories for most awards unless otherwise indicated in award description are:

- a. Garden Club
  - i. Small Club: 29 members and under
  - ii. Medium Club 30-99 members
  - iii. Large Club 100 members and over
- b. Group of member clubs
- c. Councils
- d. Districts
- e. Individuals

### *Flower Show Citations:*

Flower Show Citations are Awards #22-31. Please look closely at the requirements for each category. Also please note that you may be eligible for more than one category. You can only pick one category so try to make it one where there may not be as many applications to give yourself a better shot of winning. For example, if you hold a flower show in a public building and receive an average of 95% or above on your show from the Judges, you can apply for Award #22 – Flower Show Citation – awarded to a show scoring over 95% or Award #29 – Show Staged in a Public Building. Since #29 is more specific than #22, you might have less entries to compete against.

*Book of Evidence:*

Front Cover

Your front cover should have a typed label on it. Here is an example of how it should look:

Award #29(a)(ii)  
Flower Show Citation –  
Show Staged in a Public Building  
Holland Garden Club  
Holland, New York

District 8

Inside front cover

Paste **State** Award application **and** paperclip a second copy of the **State** Award application to the inside front cover.

Back Pocket

The back pocket should have a typed label in it for the National Award that corresponds to your State Award. Here is an example of that label:

Award #57(A)(ii)  
Standard Flower Show –  
Staged in a Public Building  
Holland Garden Club  
Holland, New York

New York State

Also, put **two** copies of the **National** Award application in the back pocket.

Title Pages

You need **two** title pages. One for the State **and** one for the National with the appropriate Award number and name. The State one goes on the outside with the National one behind it. The Title page should include the Award # and name, sponsoring organization (your Club), the city and state, and the applicant's contact name w/address.

*Hints:*

- Use a sturdy folder, but no ring binders or scrapbooks.
- Attach a large manila envelope to inside of back cover. Put a copy of your schedule in it plus the items mentioned above.
- There should be no loose items in your Book of Evidence.
- Use plastic sleeve sheet protectors.

Good luck!

20. JANET BOWERS MEMORIAL CITATION: may be awarded to a club for its **FIRST** Standard Flower Show. Such a flower show must not be rated less than 85% by the evaluating judges, minimum of two [2] exhibits are required in the Special Exhibits Division, see HB chapter 11.
21. FLOWER SHOW CITATION: may be awarded to a show scoring 90% but not more than 94% in the categories below. See HB, Chapter for Special Exhibits Division requirements, based on club size/membership.
- a. Standard Flower Show
  - b. Home Show:
    - i. Home and Garden Show
    - ii. Home Show
    - iii. Home / Public Building Show
  - c. Holiday Show
  - d. Show staged in a Public Building
  - e. Patriotic Show
  - f. Plant Society
  - g. Miniature/Small Show
  - h. Historic:
    - i. With Historic Theme
    - ii. Held at Historic Building or Grounds

May be awarded to:

- a. A club
  - b. A group of clubs
  - c. A district
  - d. A section, County, Council, etc.
  - e. A Judges Council
  - f. Affiliated Plant Society
22. FLOWER SHOW CITATION: may be awarded to a show scoring 95% or above. Winning clubs are not eligible the following year.
- a. Fewer than 21 members-Shows must include one [1] or more educational exhibits and/or one [1] or more exhibits by youth or other sponsored group. One is required
  - b. 21-49 members: Show must include two [2] or more educational exhibits and / or two [2] exhibits by youth or other sponsored groups, or any two [2] of the above.
  - c. 50-99 members: Show must include three [3] or more educational exhibits and / or three [3] exhibits by youth or other group, or any three [3] of the above.
  - d. 100 members or More: Show must include four [4] or more educational exhibits and / or four [4] exhibits by youth or other sponsored groups, or any four [4] of the above.

NGC # 5A, B, C, D

23. HOME SHOW CITATION: may be awarded for a show scoring 95% or above in the following categories:
- a. One member club, one [1] or more homes, garden optional. Minimum two [2] Special Exhibits required
  - b. Two [2] or more member clubs, one [1] or more homes, garden/s optional. Minimum three [3] Special Exhibits required
  - c. One [1] member club, one [1] or more homes, in combination with some exhibits staged in a public building, garden/s optional. Minimum of two [2] Special Exhibits required
  - d. Two [2] more member clubs, one or more homes, in combination with some exhibits staged in a public building, garden/s optional. Minimum of three [3] Special Exhibits required

NGC #17 A, B, C, D

24. COUNCIL SHOW CITATION: may be awarded for a show scoring 95% or above. Winning Councils are not eligible the following year.

- a. Council, Section, County, etc. Show:  
Five [5] or more member clubs must exhibit in the show. Two [2] or more educational exhibits and one [1] or more youth and/or sponsored groups, or any three [3] of the above required.

NGC # 18A

- b. Judges' Council Show:
  - i. A judge's council
  - ii. A group of judge's councils  
Two [2] or more educational exhibits and one [1] or more youth and/or sponsored groups, or any three [3] of the above are required.

NGC # 18B

25. PATRIOTIC SHOW CITATION: may be awarded for a show scoring 95% or above, sponsored by one [1] or more member garden clubs located near one another. The theme of the show **MUST** be patriotic in terms of the advancement of Americanism, and feature the sprit of patriotic traditions. The flag of the United States of America shall be correctly and prominently displayed. Exhibitors **SHALL NOT be** limited to the use of patriotic colors in exhibits. The show schedule must specify requirements.

- a. One member club; Requires Two [2] Special Exhibits
- b. Two [2] or more member clubs; Requires Three [3] Special Exhibits
- c. Council, district; Requires Three [3] Special Exhibits

NGC # 21, A, B, C

26. HOLIDAY SHOW CITATION: may be awarded for a show scoring 95% or above, sponsored by one [1] member club or a group of garden clubs. The show must feature the *spirit of the holiday*. The show schedule must specify requirements.

- a. One member club; Requires Two [2] Special Exhibits
- b. Two [2] or more member clubs; Requires Three [3] Special Exhibits
- c. Council, district; Requires Three [3] Special Exhibits

NGC # 22 A, B, C

27. DISTRICT SHOW CITATION: may be awarded for a show scoring 95% or above, sponsored by a district, all clubs participating must be member of FGCNYS. A minimum of 75% of the clubs must exhibit in the show. Two [2] or more educational exhibits and/or two [2] or more youth and/or sponsored groups, or any four [4] of the above are required.

- a. District with fifteen [15] or less member garden clubs
- b. District with sixteen [16] or more member garden clubs

NGC # 30 A, B

28. NEAR CLUB SHOW CITATION: may be awarded for a show scoring 95% or above, sponsored by two [2] or more member clubs located near each other. Two [2] or more educational exhibits and one [1] or more youth and/or sponsored groups, or any three [3] of the above are required.

NGC # 35

29. SHOW STAGED IN A PUBLIC BUILDING: may be awarded for a show scoring 95% or above, sponsored by one or more member garden clubs. The show must be staged in a public building, such as: historically preserved home; museum; church; business district; shopping center; mall; housing development; county or state fair; furniture store; garden center; or other commercial public building. A tour of gardens may be included. Show may have a patriotic or holiday theme. Two [2] or more educational exhibits and one [1] or more youth and/or sponsored groups and any three [3] of the above are required.

- a. One [1] member club
- b. Two [2] or more member clubs

NGC # 57 A, B

30. **PLANT SOCIETY/MEMBER GARDEN CLUB CITATION:** may be awarded to a member club and/or a plant society which is either a regular member club or affiliate member of FGCNYS and/or NGC. The show must fulfill the requirements for a Standard Flower Show, with the exception that the Horticulture Division may be judged by plant society specialized judges. The show should display the featured flower in an imaginative way. Plant Society shows are non-competitive. More than one may be sent to NGC. Minimum of one [1] Special Exhibit required. If a plant society and a member club or District participates, each may receive an award.

- a. One [1] member club
- b. Two [2] or more member clubs

NGC # 34-3

31. **PETITE STANDARD FLOWER SHOW CITATION:** may be awarded for a show scoring 95% or above, sponsored by a club, group of clubs, or District for a show in which all design entries are small and/or miniature and all horticulture entries are dwarf varieties. The appropriate number of Special Exhibits base on membership size must be included with emphasis on miniatures

- a. One [1] member club
- b. Two[2] or more member clubs
- c. Council or District

NGC # 25 A, B, C

32. **PEG KING MEMORIAL AWARD:** may be given to the District with the largest percentage of Standard Flower Shows based on the number of clubs in the District. A District may receive this award once in five [5] years. All Show Schedules, signed by one of the officiating judges must be submitted with one [1] application form. Shows included are: club shows, District shows, state and county fairs if planned by FGCNYS clubs and are standard in all other respects. Plant Society shows are not included.

33. **PHOTOGRAPHY CITATION:** may be awarded to an FGCNYS member for the best photograph of a design entry in a Standard Flower Show. The photograph shall become the property of FGCNYS. The application must list details of show, schedule, judging panel, list of plant material and design interpretation. Remove all ribbons before photographing. The photographer will be the applicant. The exhibitor receives credit for the design.

34. **MAY WALTON FLOWER ARRANGER OF THE YEAR SILVER TRAY:** may be awarded to an individual designer selected by a District Awards Committee. Criteria are to be selected by the District including that the design must have been entered in a Standard Flower Show and must have received a Tricolor Award and/or Designers Choice Award. The entry must include a photo of the design and a résumé describing it. This is a traveling award, to be presented to a different District each year in the order of 1 thru 10 beginning in the 1986 Award Year in District 1. An engraved silver tray will be presented at the Annual Meeting,

beginning in 1987. The tray will be passed on to the next year's winner and eventually displayed in the FGCNYS Office. **The deadline for submission is January 1<sup>st</sup>**. [Until 2019]

35. PAULINE SHERWOOD PETITE DESIGNER OF THE YEAR SILVER TRAY, may be awarded to an individual designer selected by the State Awards Committee. The design must have been entered in a Small Standard, or Standard, or Standard Miniature Flower Show and must have received the Petite Award. The entry must include a photo of the design and a résumé describing it and a copy of the schedule, with class highlighted. This is an annual Award, presented to a different District each year in the order of 10-1 beginning in the 1999 Awards year in District 10. A small silver tray will be presented at the Annual Meeting yearly, the recipient to be the owner. **The deadline for submission is January 1<sup>st</sup>**. Tray to be sponsored by Jeanne T. Nelson
36. SMALL STANDARD FLOWER SHOW CITATION: may be awarded for a show scoring 95% or above. Must conform to the 2007 rev Handbook, Chapter 1, pages 7-8. May be awarded to:
  - a. A club
  - b. A group of cubs
37. HISTORIC SHOW CITATION: may be awarded for a show scoring 95% or above sponsored by one [1] or more member garden clubs. Two [2] or more educational exhibits and one [1] or more youth and/or sponsored groups, or any three [3] of the above are required.